

VENDOR'S CHECKLIST

- **Mobile Food Unit Construction Guidelines**

[Mobile Food Unit, Seasonal Temporary Food Stand & Permanent Food Stand Construction Guide \(Minnesota Department of Health\)](#)

- **Staff Certification**

[Always Food Safe](#)
[360training](#)

LOCAL APPLICATIONS & FORMS

- **Monticello**

[Monticello – Mobile Food Unit License Application \(PDF\)](#)

- **Clay County**

[Clay County – Mobile Food Unit & Seasonal Stand Guide \(PDF\)](#)

- **Sartell**

[Sartell – Mobile Food Vendor Permit Application \(PDF\)](#)

- **Woodbury**

[Woodbury – Mobile Vendor License Application \(PDF\)](#)

- **Minneapolis**

[Minneapolis – Food Truck License Application \(PDF\)](#)

- **Rogers**

[Rogers – Vendor License Application for Mobile Food Units \(PDF\)](#)

- **Belle Plaine**

[Belle Plaine – Mobile Food Unit License Application \(PDF\)](#)



CONTACT INFORMATION

JURISDICTION	DEPARTMENT / PROGRAM	PHONE	ADDRESS	WEBSITE / EMAIL
Minnesota Dept. of Health – Food, Pools & Lodging Services	State-level licensing & plan review	651-201-4500	PO Box 64975, St. Paul, MN 55164-0975	health.foodlodging@state.mn.us (mn.gov // Minnesota's State Portal)
Minnesota Dept. of Agriculture	Licenses Retail Mobile Food Units	651-201-6062	625 Robert St N, St. Paul, MN 55155-2538	MDA.Licensing@state.mn.us
City of Minneapolis – Business Licenses & Consumer Services	Food truck permits, plan review, health & fire inspections	612-673-2080	Public Service Bldg, 505 Fourth Ave S, Rm 220, Minneapolis, MN 55415	Food Truck Info
City of Monticello – City Clerk / Fire Inspector	Mobile food unit licensing and fire inspections	(763) 271-3275	505 Walnut St, Monticello, MN 55362	Application PDF & Licensing
Hennepin County Environmental Health	Plan review & food licensing (outside Minneapolis)	612-543-5200	479 Prairie Center Drive, Eden Prairie, MN 55344	epi-envhlth@hennepin.us
Chisago County / St. Cloud MDH District	Local plan review & licensing	(320) 223-7300	(St. Cloud District office)	—